Select a Keyboard
WordPerfect Magazine
Our Editors' Favorite Tips

WordPerfect's Keyboard feature is one of my favorites. WordPerfect ships with six timesaving keyboard files. I've also created a few custom keyboards of my own. Because I change keyboards so often, I developed a simple macro to make selecting a keyboard quick and easy. The included macro, KEYBOARD.WPM, lets you select a soft keyboard, then displays the name of the keyboard in the lower left corner of your document screen.

To use the macro, at a document screen press Macro (Alt-F10), type "keyboard" and press (Enter). The macro displays your list of keyboards, with the -DEFAULT keyboard at the top. Select this option if you want to use the original WordPerfect keyboard. Otherwise, use your arrow keys to highlight the desired keyboard and press (Enter). The name of the keyboard – if it's not the default keyboard – is displayed in the lower left corner of the document screen until you exit WP, so that you always know which keyboard is selected. When you press Save (F10), the filename reappears at the "Document to be saved:" prompt. Again, if you select the default keyboard, no keyboard name is displayed and the filename displays as normal.

– Roger Gagon, Technical Editor